

ARD FORM NO.

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 11 January 1956

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 2
4 January - 11 January 1956

I. SIGNIFICANT ACTIVITIES

25 YEAR RE-REVIEW

Nothing to report.

OTHER ACTIVITIES

1. Intelligence Principles and Methods No. 10 began 9 January with eleven enrolled: 4 ORR; 3 JOT; 2 OCR; 1 OSI; and a representative from ONI, Captain E. B. Sigmon, USMC, who is a member of the faculty of the Naval Intelligence School.

2. Miss [redacted], Chief, Cable Branch, Liaison Division, OCR and Mr. [redacted] Training Liaison Officer, visited the Reading Improvement Branch 5 January to discuss OCR's training requirements in reading. It was concluded that the Reading Improvement Course developed for the Cable Secretariat would also be useful for employees of the Cable Branch. They will be enrolled in future courses.

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3. Mr. [redacted] lectured on "Soviet Capabilities and Intentions" to the USIA Field Officers Conference 11 January. The Conference is a two-week program of lectures and discussions designed as a refresher course for officers who are home on leave.

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4. Plans for the next OO/C Refresher Course 6-15 February are being completed in cooperation with Mr. [redacted] of Contacts Division headquarters. Mr. [redacted], Liaison Division, OCR, is assisting in obtaining the services of military intelligence officers who are qualified to discuss their respective agency's use of OO-B Reports and collection requirements of common interest.

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5. In conference with Mr. [redacted] on the space requirements of the Intelligence School in the new Agency building, a strong plea was made for adequate offices for the instructional staff. Ideally, each instructor should have his own office in which he can confer privately with students and work without disturbance.

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III. PERSONNEL ITEMS

1. Mr. [] returned to IS 5 January after a year's rotational assignment to the Staff of ONE. 25X1

25X1 2. Miss [] spent January 6 at [] giving clerical assistance for the current running of the new Operations Course. 25X1

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